

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
SEPTEMBER 12-13, 2011 – REGULAR SESSION**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on September 12, 2011 beginning at 10:00 a.m. in the Board of County Commissioners Hearing Room (Room # 102B), Annex Building, 1 N.E. 6th Street, Coupeville, Washington. Angie Homola, Chair, Helen Price Johnson, Member, and Kelly Emerson, Member were present. The meeting began with the Pledge of Allegiance.

EMPLOYEE SERVICE AWARDS

WELCOME TO NEW EMPLOYEES - JULY AND AUGUST

<u>Department</u>	<u>Employee</u>
Human Services	Allison Johnston
Human Services	Mark Macnaughton
Human Services	Kevin Maier
Human Services	Rene Sperry
Human Services	Laurene Leone
Human Services	Diana Sullivan
Human Services	Justine Montoya
Human Services	Lexie Horton

EMPLOYEE SERVICE AWARDS

<u>Department</u>	<u>Employee</u>	<u>No Years</u>
Public Works	Robert Worline	5
Public Works	Gayle Forbes	10
Public Works	Bill Oakes	10
Sheriff	Larry Marley	30
WSU Extension	Janet Hall	15

EMPLOYEE OF THE MONTH FOR AUGUST

Melisa Doss - Nursing Coordinator Assistant, Health Department

A citizen sent this letter to the County:

I'm writing you to Thank You for 'hand delivering' my Son's Birth Certificate to my brother at Nichol's Bro's Boat yard. We were able to get him his ID so he could fly to California. He hadn't seen his little Brother in 9 years, and had a little Sister he had never met. But thanks to you, he was able to go see them both! And had a wonderful time!!!! I truly miss the small community like Whidbey has.
So, again, "Thank You"!!

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SPECIAL RECOGNITION

July Community Trip Reduction Winner
Ruthie Postovit - Public Works Department

PUBLIC INPUT OR COMMENTS

A number of people from Camano, via Polycom, expressed their objection to proposed pickle ball lines at the tennis courts. They requested a third tennis court specifically for tennis if the lines are added. The same group proposed that the County's grounds people consider reducing the number of trees and lowering shrubs at the tennis courts because they spend a considerable amount of time clearing the courts of leaves. The Commissioners and Messrs. Oakes and Marx spoke to the striping of the tennis courts.

Rebecca Spraitzar expressed her continuing concern about the APZ zone. Commissioner Homola provided some insight into actions taken by the Board concerning the issue.

CONSENT AGENDA

[Documents on file with the Clerk of the Board]

BY UNANIMOUS MOTION (3-0) the Board approved the following items presented on the Consent Agenda:

Pre-audited bills: \$2,110,327.49
Vouchers: \$1,321,031.39
Electronic funds transfers: \$188,960.47
Payroll: \$570,047.21
Minutes: *None submitted*

Emergency Management

Subrecipient Agreement – City of Oak Harbor Pass Through Grant; funding through State Homeland Security Grant Program (SHSGP) to provide unique exercise, training, planning, equipment, organization, and management and administration needs of emergency responders; Snohomish County and Island County; \$25,000 (SHSGP) E10-206, Project 4B Fiscal Year 2009 Grant to Island County; (RM-PW-11-0143) (PW-1120-041)

Human Resources

Personnel Action Authorizations as described in Memorandum from HR Director

<u>Department</u>	<u>PAA #</u>	<u>Description</u>	<u>Position #</u>	<u>Action</u>	<u>Eff. Date</u>
DEM/Public Works	080/11	DEM Assistant .60	1307.00	New Position	09/12/11

Human Services

- Contract with WA State Department of Social and Health Services, Division of Behavioral Health and Recovery. Contract funds local chemical dependency treatment and prevention programs. Contract No. 1163-27304; Amount: \$1,110,917 (RM-HS-11-0252)

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- Contract with Toddler Learning Center to allow services for early childhood developmental disabilities program for WA State Department of Social and Health Services, Division of Developmental Disabilities 2011-2012 contract. Contract No. HS-37-11; Amount: \$83,680. (RM-HS-11-0235)
- Contract with Housing Authority to fund maintenance on Marjie's House. Contract Amendment No. HS-27-11(1); Amount: \$21,388 (RM-HS-11-0029)
- Contract with Katlaina Rayne, LMHC, to provide short-term mental health counseling services. Contract No. HS-44-11; Amount: \$4,250 (RM-HS-11-0255)

Planning & Community Development

Schedule Public Hearing: Arrowhead Beach Co-op Water – WSR 256/10: Applicant (Arrowhead Beach Co-op Water) is proposing by Resolution C-83-11 [PLG-018-11] to expand its existing water service area boundaries to include parcel R33218-406-4850, located on Camano Island. Suggested date and time: September 26, 2011 at 2:15 p.m.

Public Health

- Contract Collection Agreement with Whidbey Island Bank for On-Site Repair Financial Assistance Program (Smeltzer)
- Contract with Norland Construction Northwest, Inc. – Ala Spit Restoration Project. Contract for implementation of Ala Spit restoration; Contract No. HD-10-11; Contract Amount \$143,891 (RM-HLTH-11-0258)

Public Works - County Roads

Quit Claim Deed – Rick J. & Sandy J. Burleson, Lot 8 and Lot 9, Division No. 1, Plat of Tyee Beach; Condition of Final Order of Road Vacation C-125-07/R-47-05, Shoreline Drive, AFN 4228924

Public Works

Authorization Form – Authorization of Appropriate Public Works Staff to Declare an Emergency Under RCW 77.55.021(8)(a) and Declare an Imminent Danger under RCW 77.55.021(10)

WSU Extension

- Agreement with Lighthouse Environmental Programs for Increasing Awareness of LID Systems for Commercial Properties. This is a subcontract for grant funding received by Lighthouse Environmental Programs from the Russell Family Foundation and will provide support for WSU Island County Extension staff salary and project expenditures. Amount \$12,780.66 (RM-WSU-11-0248)
- Services Agreement with Dan Pedersen. This agreement provides services for the Communications Manager of the Island County Marine Resources Committee and is funded through CZM Grant Agreement No. G1200011 between the Washington State Department of Ecology and Island County for the Northwest Straits Project: Marine Resources Committee Administration. Amount \$6,450 (RM-WSU-11-0257)
- Services Agreement with Porter Group LLC. This agreement provides services for the Executive Director of the Island County Marine Resources Committee and is funded through CZM Grant Agreement No. G1200011 between the Washington State Department of Ecology and Island County for the Northwest Straits Project: Marine Resources Committee Administration. Amount \$9,870 (RM-WSU-11-0256)

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REGULAR AGENDA

[Documents on file with the Clerk of the Board]

Planning & Community Development

Announcement of Public Hearing Scheduled: Ordinance C-84-11 Adopting Amendments to Island County Code Chapter 17.04 Relating to a Unified Code and Design Review Manual for Ebey's Landing National Historical Reserve. Date and time: September 26, 2011 at 6:00 p.m.

Announcement only - Public Hearing scheduled at September 7 Work Session

Commissioners

Resolution C-85-11 Changing the Start Time of the Second Wednesday Regular Meeting Day of the Board of County Commissioners

MOTION/VOTE:

By unanimous motion (3-0) the Board Adopted Resolution C-85-11

Commissioners

Resolution C-86-11 Proclaiming September 16, 2011 National POW/MIA Recognition Day

Commissioner Homola read the Resolution for the record

MOTION/VOTE:

By unanimous motion (3-0) the Board Adopted Resolution C-86-11

Commissioners

Resolution C-87-11 Proclaiming Congratulations to the Saratoga Chamber Orchestra on its 2011-2012 Fifth Anniversary Season

MOTION/VOTE:

By unanimous motion (3-0) the Board Adopted Resolution C-87-11

Commissioners

Consider appointments and/or re-appointments to various boards and committees

Recommendation of Appointment to the Water Conservancy Board, Position #2

MOTION/VOTE:

By unanimous motion (3-0) the Board appointed Alfred Williams to the Water Conservancy Board, Position #2

Recommendation of Appointment to the Housing Authority Board, Resident Member, Position #6 -- **Tabled as applicant withdrew**

Recommendation of Appointments to the Ferry Advisory Committee, Position #3 on the Clinton Ferry Committee and Position #2 on the Coupeville Ferry Committee

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MOTION:

Commissioner Emerson moved to appoint Leanne Finlay to the Clinton Ferry Committee
Motion died for lack of a second

MOTION/COMMENT/VOTE:

Commissioner Price Johnson moved to appoint Bruce Mulvey to the Clinton Ferry Committee, seconded by Commissioner Homola. Motion carried: 2-1 (Commissioner Emerson voted no)

MOTION/VOTE:

Commissioner Price Johnson moved to appoint Ralph Young to the Coupeville Ferry Committee. Motion carried: 3-0

COMMISSIONERS COMMENTS & ANNOUNCEMENTS*Commissioner Price Johnson*

- Information from JAB Tourism Committee Meeting
- Good Cheer Festival over the weekend
- Non-profit fair in Coupeville
- WSU forestry class
- Review of calendar

Commissioner Homola

- Meeting with Ron Nelson, EDC Director, regarding Island Tourism
- Visited Good Cheer with donation of vegetables
- Report from State Building Code Council meeting last week
- Importance of complete calendars to avail staff an opportunity to properly notice meetings
- Review of calendar
- Suggested visit to PBY Memorial in Oak Harbor

Commissioner Emerson

This Saturday is Constitution Day

At 11:28 a.m. the Board recessed, reconvening at 1:30 p.m. for Budget Workshops.

At 1:30 p.m. the Board reconvened its Regular Session to resume Budget Workshops with Elected Officials, Appointed Department Heads, and representatives from other funds.

Note: To view the video recording of this meeting, with access to Budget Narratives, go to the County's website or directly to www.islandcounty.net/commissioners/video/.

DISTRICT COURT

Presentation by: Honorable Peter Strow

Loss of collections clerk resulting in reduced revenue and reduction in hours for remaining staff. By year's end will be down to one probation officer. Judge Strow expressed concern about the longevity of existing staff and the need to plan for imminent succession training. The number of trials, which is hard to determine, does impact the budget for District Court.

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HUMAN RESOURCES

Presentation by: Melanie Bacon

Request for staffing increase of 1 FTE, at a total compensation of \$60,000 per year, including benefits.

CENTRAL SERVICES/IT

Presentation by: Elaine Marlow

No change to 2012 service/program level

EBEY'S LANDING NATIONAL HISTORICAL RESERVE

Presentation by: John Roberts and Mark Preiss

Requested \$15,000 for 2012 operations

ISLAND COUNTY HISTORICAL SOCIETY

Presentation by: Rick Castellano

Requested \$15,000 for 2012 operations

BUDGET DIRECTOR

Presentation by: Elaine Marlow

No change to 2012 service/program level

Following presentations, the Budget Director engaged in dialogue with the Board concerning:

- More definitive budget documents
- Review of upcoming conversations
- Miscellaneous items in the General Fund
- Other government services dues
- Commissioners' travel budgets

At 3:35 p.m. the Board recessed until 6:00 p.m. for a public hearing.

At 6:00 p.m. the Board reconvened its Regular Session for the purpose of holding a public hearing.

PUBLIC HEARINGS

[Documents on file with the Clerk of the Board]

Auditor

Resolution C-82-11 Redistricting Island County Commissioner Districts Pursuant to RCW 29A.76.010

Ms. Crider explained the redistricting effort, proposed Option 14, followed by a question and answer period with the Board.

Commissioner Homola opened the floor to public comment. There being none, she announced that the public comment period would remain open for an additional week with

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the matter returning to the Board on Monday, September 19, 2011 at 10:20 a.m. to formally consider adoption of Resolution C-82-11 and Option 14.

At 6:19 p.m. the Board recessed, reconvening on September 13 at 8:30 a.m. for continued Budget Workshop.

SEPTEMBER 13, 2011 - REGULAR SESSION RECONVENED

Note: To view the video recording of this meeting, with access to Budget Narratives, go to the County's website or directly to www.islandcounty.net/commissioners/video/.

At 8:30 a.m. the Board reconvened Regular Session for the purpose of Budget Workshop.

Dialogue ensued with the Budget Director pertaining to the following funds:

- Historical Preservation and Tourism
- Rural County Sales Tax
- REET Funds
- County Road Transfer for Traffic Safety
- Assumptions
- Conservation Futures
- Supplemental Budget Requests by Departments

The budget schedule for tomorrow at Work Session, September 14, would include:

- Review list of questions/decision points
- Review supplementals
- Goal by day's end is a preliminary budget that can be scheduled for public hearing

There being no further business to come before the Board the meeting adjourned at 12:11 p.m. The Board will meet next in Regular Session on September 19, 2011 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Angie Homola, Chair

Helen Price Johnson, Member

Kelly Emerson, Member

ATTEST:

Elaine Marlow, Clerk of the Board